NATIONAL INSTITUTE OF TECHNICAL TEACHERS TRAINING & RESEARCH CHANDIGARH

ADVERTISEMENT FOR PROJECT ASSISTANT& PROJECT ASSOCIATE

Applications are invited for the post of Project Assistant & Project Associate, purely on temporary basis under the Project "Structural Safety Audit of Hospital and School Buildings" sponsored by Himachal Pradesh State Disaster Management Authority, Shimla. The selection process involves offline Skill test, written test and short listing of candidates followed by offline interview. The list of shortlisted candidates will be uploaded on the institute website The qualification, emolument and other details are as given below.

a. Project Assistant (Field Assistant) / Project Assistant (office Assistant)

Number of Project Assistant (Field Assistant)/(office Assistant) -4 nos

Incase of Project Assistant (Field Assistant) - Salary ₹20,000+HRA-8% = ₹21,600/ (Incase Project Assistant (Field Assistant) is deputed as Project Assistant (Office Assistant) the salary paid will be-₹20,000 + HRA for Chandigarh - 16% = ₹23,200 and no field allowance will be-paid), The Project Assistant shall be paid Field Allowance of ₹775 /day when in field.

Incase of Project Assistant (Office Assistant) - Salary ₹20,000 + HRA for Chandigarh-16%= ₹ 23,200 (Incase Project Assistant (office Assistant) is deputed as Project Assistant (field Assistant) the salary paid will be- ₹20,000 + HRA 8% = ₹21,600 and additional field allowance paid will be ₹775/day).

Duration- Up to June 2025

Essential Qualification - Diploma in Civil Engineering/Technology/Architecture or Higher

Essential requirement - Proficiency / Experience in operating Drafting Tools and Office Application (MS Office).

<u>Minimum Experience</u>- Diploma with 2 yrs experience in Civil Engineering site Job and/or Drafting tool software and/or Costing and Estimation/DNIT Preparation)

Or

BE/B Tech with 1 years' experience in Civil Engineering site Job and/or Drafting tool software and/ or Costing and Estimation / DNIT Preparation).

<u>Screening Test</u> – An offline test regarding proficiency in operating Drafting Tools (AutoCad) / Office Application / Carrying out field work shall be conducted to screen the candidate and to meet the essential requirement.

Only those candidate will be further screened in written test that qualify the screening test

<u>Job role</u> – Work at site / office – Rapid Visual Survey of buildings, Structural Survey, Architectural / Structural Plan Drafting, Estimation and Costing, Detailed Notice Inviting Tender preparation, Site supervision, any other assigned job.

https://forms.gle/ArNzAHcV9FvDkSra6

b. Project Associate – I

Number of Project Associate- I - 2 nos

Salary considered – ₹ 31000 + HRA - 16% = ₹ 35,960/-

Duration - Up to June 2025

Essential Qualification – Master of Engineering / Technology in Civil Engineering / Technology or Higher

Essential requirement – Expertise in Analysis and Design software / Drafting Tools / Office Application

<u>Screening Test</u> – An offline test regarding proficiency in operating Analysis and Design software (ETABS and STAAD.Pro) / Drafting Tools (AutoCad) / Office Application(MS Office) / Carrying out field work shall be conducted to screen the candidate and to meet the essential requirement

Only those candidate will be further screened in written test that qualify the screening test

<u>Job role</u> – Rapid Visual Survey of buildings, Structural Survey, Architectural / Structural Plan Drafting, Estimation and Costing, Detailed Notice Inviting Tender preparation, any other assigned job.

Anyone who is eligible and interested as Project Assistant and Project Associate may kindly fill up the following Google form.

https://forms.gle/hbho2p5YKePsYKjZ8

Last date for receipt of application:

Upload date of shortlisted candidate for screening test on institute website:

22 August 2024

27 August 2024

Date of offline Skill/technical/written test

01/02 September 2024

Date of offline Interview

03 September 2024